

ARE/JWA

10 May 2017

Dear Parent/ Carer

Summer Term Letter from UTC Sheffield City Centre

Please find enclosed letters / flyers regarding the guidance for candidates for the summer examination series, along with the revision timetable.

Examinations

In order to ensure that our students are in the best position possible to achieve the strongest results, please ensure that your child turns up to their external examinations during the summer term 2017 promptly and fully prepared with the necessary equipment.

All students are expected to wear full business dress throughout the exam series.

For your information, the timings of the school day will be amended from Monday 15 May to Monday 26 June 2017 to accommodate the exams, as follows:

Registration, Period 1, Period 2, Period 3, break A, break B, Period 4, Period 5A, Period 5B, Period 6, Period 7

Your support is essential in both providing challenge to ensure sufficient preparation is taking place and in the support to ensure a settled home environment. This will make sure all our students remain calm but focused in the run up to the examinations.

Can I highlight another important point; I fully understand it is very tempting to consider taking a holiday during the summer term. Can I please ask in these very important years, that holidays are booked during the College holiday periods only. Whilst I fully recognise the higher costs involved, every day is important in these key years and particularly with the UTC's intensive curriculum. Students cannot afford to miss vital weeks of study without having a severe effect on performance. For Year 12 students we will start the Year 13 curriculum straight after the last examination date to allow time for revision at the end of Year 13. This period is again important and we don't want students starting in September behind in their studies. UTC Sheffield will follow the Sheffield City Local Authority policy of not approving term time holidays and pursuing fines for those who take them without the Principal's approval.

The final exam for Y11 is **Monday 26 June 2017**, this coincides with the last GCSE Examination in Product Design. The Y11 Prom Meal takes place at The Hilton Hotel on Thursday 29 June from 6.00pm-11.00pm. Please ensure you have paid the full amount due by Friday 12 May 2017.

All Y11 students will be undertaking ECDL (European Computer Driving License) prior to leaving UTC. This will not encroach on revision sessions and will take place during technical time. This is equivalent to one GCSE qualification and will support the profile of subjects for students and will aid them when applying to their chosen destination.

Y13 students will continue with lessons up to their final examination, the last A level exam will be held on Thursday 29 June 2017 – GCE Physics.

Showcase Event – Wednesday 14 June

We are gaining very high levels of interest for places commencing in September 2017, and will be holding a Showcase event on Wednesday 14 June which is advertised on our website, please bring along friends who may be interested in studying at UTC.

Late Students

We are concerned about the number of students that are arriving at UTC persistently late. This has a detrimental impact on learning outcomes, particularly at this time of the year when students are accessing additional exam intervention. Please could I ask that you ensure your child is on time to UTC. In future we will be sending home emails to parent/carer of those students who are persistently late. If your child is late three times during one week, this will provoke an SLT detention on a Friday evening.

Progress Tracker 6

Progress Tracker 6 will be emailed home on Friday 30 June 2017. As always, should you have any questions or queries, please do not hesitate to contact the relevant member of staff.

Please be reminded that the first day of the Autumn term commences on **Wednesday 6 September**.

All our term dates are available on our Website.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Reynolds', with a long horizontal flourish extending to the right.

Mr A Reynolds
Principal