

ARE/JWA

19 July 2017

Dear Parent/Carer

### **UTC Sheffield - End of Year Messages**

As we approach the end of our fourth year at UTC Sheffield and our third full set of exam results, I wish to thank you for your support in ensuring very successful outcomes in all areas of the UTC. For both Y11 and Y13 we have again clear progression routes via agreed apprenticeships, work-based routes, Post-16 entry and University offers. We are delighted to say we have no students without a planned destination (zero NEETs).

In preparation for next year, I am delighted to say both our UTCs, at City Centre and the Olympic Legacy Park, are recruiting strongly. We look forward to being able to offer the young people of the region five skill sector pathways in Engineering & Advanced Manufacturing, Creative & Digital Media, Healthcare, Sport Science and Computing.

The new academic year begins with a one day induction for on Friday 1 September for the new Y12 students, Tuesday 5 September for new Y10 students and **Wednesday 6 September** for all students. To ensure an effective start can I ask you to note the following information:

- On the first day, Wednesday 6 September **Y11 & Y13 students should arrive for 10.20am** this is to enable the new Y10 and Y12 students to settle in from 8.25am.
- UTC lessons begin at **8.25am and finish at 4.00pm** from Wednesday 6 September for the first half term.
- Enrichment, revision and intervention will begin from week commencing 6 November. Further details regarding enrichment will be provided in September.
- Students should attend in full business dress, grey skirt or trousers, **NOT** leggings, including smart black shoes **NOT** trainers. Jewellery should be limited to a single pair of stud-earrings. Students should travel to and from the UTC in their business dress and not change into it at the college (unless riding a bicycle). Hair colours must be natural tones. Please ensure that your child is dressed in full business wear each day. Students will be challenged upon arrival if they are not appropriately dressed.
- The Business Wear Pop-up shop will be at UTC on 24 August and 25 August between 10.00am–3.00pm, or you can order on-line (<http://www.just-schoolwear.co.uk/shop/UTC-Sheffield-1.html>) to collect from the UTC on these dates. There will also be an additional date of 4 September between 10.00am-3.00pm.
- School photographs will be taken on Wednesday 6 September 2017, please ensure jackets are worn.
- The Y12 students moving into Y13 should be encouraged to begin working on their Personal Statements during the holidays if they are planning to go to University. There will be a UCAS Presentation for Y13 Students and their parents/carers on Wednesday 20 September 2017 at 6.00pm.

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- Y11 students, there will be a UCAS Progress evening on Wednesday 27 September 2017 at 5.30pm.
- The UTC will be open on **Thursday 17 August** from 8.00am-4.00pm for Post-16 students to collect their AS/A2 results and discuss University issues including Clearing.
- The UTC will also be open on **Thursday 24 August** from 9.00am-4.00pm for Y11 students to collect their exam results.

If students are unable to attend in person and wish to send someone on their behalf please let us know. The student **must** give their permission in writing. Please send a signed note with the person who will collect the results. Results will be emailed to the student's school email address from lunchtime on the relevant results day. Any results not collected on results day can be collected by the student in September.

**Any Y10 GCSE or unit results will be distributed week commencing 4 September.**

The Admin Team will be here at the UTC City Centre during the summer holidays (9.00am-3.30pm) if you have any queries please do not hesitate to contact us.

Attached is a data collection sheet, could you please complete this form if you have any changes to your address and/or contact details recently and return to the Admin Team, this is to ensure that we have up-to-date contact information to enable parents/carers to access the parent portal.

May I also remind you that if you think you may be eligible for Free School Meals (FSM) please apply via the Sheffield City Council website:

<https://www.sheffield.gov.uk/home/schools-childcare>

FSM credit is automatically added to your child's Parent Pay account, which they can spend via their student card. Students registered as FSM also attract additional funds to support their learning, which is important to increase future achievement. Can you please ensure that your child has a valid student card and that they bring their card with them at all times.

The term ends on **Thursday 20 July at 1.45pm**, this day will be a non-uniform day with a voluntary contribution of a £1 for local charities. May I wish you an enjoyable break and look forward to seeing you all in the new academic year.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Reynolds', written over a light grey dotted background.

**Mr A Reynolds**  
**Principal**  
**UTC Sheffield**